

Experience

Please give present or most recent position first. Complete this section entirely, even if you have attached a résumé.

| | | |
|--|--|---------------------------------|
| 1. Employer _____ | Type of Business _____ | |
| Address _____ | Job Title _____ | |
| Employed from (month/year) _____ | to (month/year) _____ | |
| Supervisor's Name _____ | Supervisor's Title _____ | Supervisor's Phone (____) _____ |
| Beginning Pay _____ <input type="checkbox"/> per hour, or <input type="checkbox"/> annual | Ending Pay _____ <input type="checkbox"/> per hour, or <input type="checkbox"/> annual | |
| Describe your duties: _____ | | |
| _____ | | |
| Was the separation voluntary? <input type="checkbox"/> Yes <input type="checkbox"/> No Reason for separation _____ | | |
| May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No If No, please give your reasons for not allowing us to do so: _____ | | |

| | | |
|--|--|---------------------------------|
| 2. Employer _____ | Type of Business _____ | |
| Address _____ | Job Title _____ | |
| Employed from (month/year) _____ | to (month/year) _____ | |
| Supervisor's Name _____ | Supervisor's Title _____ | Supervisor's Phone (____) _____ |
| Beginning Pay _____ <input type="checkbox"/> per hour, or <input type="checkbox"/> annual | Ending Pay _____ <input type="checkbox"/> per hour, or <input type="checkbox"/> annual | |
| Describe your duties: _____ | | |
| _____ | | |
| Was the separation voluntary? <input type="checkbox"/> Yes <input type="checkbox"/> No Reason for separation _____ | | |
| May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No If No, please give your reasons for not allowing us to do so: _____ | | |

| | | |
|--|--|---------------------------------|
| 3. Employer _____ | Type of Business _____ | |
| Address _____ | Job Title _____ | |
| Employed from (month/year) _____ | to (month/year) _____ | |
| Supervisor's Name _____ | Supervisor's Title _____ | Supervisor's Phone (____) _____ |
| Beginning Pay _____ <input type="checkbox"/> per hour, or <input type="checkbox"/> annual | Ending Pay _____ <input type="checkbox"/> per hour, or <input type="checkbox"/> annual | |
| Describe your duties: _____ | | |
| _____ | | |
| Was the separation voluntary? <input type="checkbox"/> Yes <input type="checkbox"/> No Reason for separation _____ | | |
| May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No If No, please give your reasons for not allowing us to do so: _____ | | |

| | | |
|--|---|--|
| 4. Employer _____ | | Type of Business _____ |
| Address _____ | | Job Title _____ |
| Employed from (month/year) _____ | | to (month/year) _____ |
| Supervisor's Name _____ | Supervisor's Title _____ | Supervisor's Phone (____) _____ |
| Beginning Pay _____ | <input type="checkbox"/> per hour, or <input type="checkbox"/> annual | Ending Pay _____ <input type="checkbox"/> per hour, or <input type="checkbox"/> annual |
| Describe your duties: _____ | | |
| _____ | | |
| _____ | | |
| Was the separation voluntary? <input type="checkbox"/> Yes <input type="checkbox"/> No Reason for separation _____ | | |
| May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No If No, please give your reasons for not allowing us to do so: _____ | | |

Special Skills and Qualifications

Please summarize specific job-related skills and qualifications acquired from employment and other experiences that you believe we should consider in evaluating your application for the position for which you are applying. Include software programs, typing speed, training, certifications, commendations, and other information that you believe are relevant to our hiring process. Please **do not** provide information that might reveal that you are in a classification protected by federal, Minnesota, or Minneapolis laws and ordinances.

References

Professional references preferred. List personal references **only** if you have no professional references.

Professional reference Describe the nature of relationship _____
 Personal reference Name _____
Position _____ Years acquainted _____
Address _____ Phone (_____)

Professional reference Describe the nature of relationship _____
 Personal reference Name _____
Position _____ Years acquainted _____
Address _____ Phone (_____)

Professional reference Describe the nature of relationship _____
 Personal reference Name _____
Position _____ Years acquainted _____
Address _____ Phone (_____)

Professional reference Describe the nature of relationship _____
 Personal reference Name _____
Position _____ Years acquainted _____
Address _____ Phone (_____)

Equal Opportunity Employer Statement

The Minneapolis Institute of Art ("Mia") is an equal opportunity employer. It is Mia's policy to hire and promote qualified individuals and administer all terms and conditions of employment without regard to sex, race, color, creed, religion, ancestry, national origin, sexual orientation, gender identity, pregnancy (including childbirth and related medical conditions), familial status, disability (physical or mental), age, marital status, status with regard to public assistance, or any other classification protected by applicable law.

Mia does not discriminate on the basis of disability in admission or access to, or employment in, its employment opportunities, programs and activities. If you are in need of a reasonable accommodation to fill out this application form or participate in our application process, please contact the Head of Human Resources.

Signature

I represent that I have provided only truthful and accurate information on this application form, and that failing to have done so may result in the termination of the application process, or the termination of my employment if discovered by Mia during my employment. I acknowledge and agree that Mia retains its right to terminate the employment of employees, with or without cause, at any time for any reason that does not conflict with applicable law or any applicable collective bargaining agreement. I also acknowledge and agree that any offer of employment from Mia will be conditional on the satisfactory outcome of Mia's pre-employment investigation process that may include, but is not limited to, criminal and/or credit background checks. I understand that, if I have a question or concern regarding the pre-employment investigation process or Mia's application process, I should contact the Human Resources department.

Date _____ Signature _____

(Revised June, 2015)